Rashtriya Sanskrit Sansthan

(Deemed University)
56-57, Institutional Area,
Janakpuri, New Delhi-110058
*****

To be filled by the applicant:

1. Name of the Candidate:…………………………………………….

2. Position Applied for:…………………………………………….

3. Subject: …………………………………………………………

4. Specialization………………………………………………….

Important Note: (i). Please paste <u>self-attested</u> passport size photograph on the space provided in application form and one photograph to be attached to application form.
(ii). Wherever applicable, candidates are required to fill up both Part-A and Part-B of the application form.

Details of payment of Application Fee: -

I. Fee can be deposited either through (i) Bank Draft in the name of 'Rashtriya Sanskrit Sansthan' drawn on nationalised Bank payable at New Delhi or (ii) NEFT/RTGS – directly in Sansthan's Account No.10469781338 (State Bank of India) Delhi Cantt. Branch, IFSC Code-SBIN 0000733, Branch Code 00733. Transaction ID needs to be mentioned in Application form if option (ii) of NEFT/RTGS payment is exercised.

(i).   <u>Bank Draft details</u> (Please write name, mobile No. & post applied for on back side of Bank Draft)

Bank Name:		Branch Name:	
Bank Draft No. & Date:		Amount:	

or

(ii).   <u>NEFT/RTGS payment details</u>:

(a) In case paid through Bank Branch:

Bank Name:		Branch Name:	
Transaction ID No. & Date		Amount:	

(b) In case paid through Net banking directly in Sansthan's Account: -

Bank Name:		Branch Name:	
Transaction ID No. & Date		Amount:	

II. Particulars of Payment, if already paid [Please refer Sl. No. 1 (c) of General Terms & Conditions of Recruitment contained in Detailed Notification of Vacancy for Recruitment dated 24.12.2016 uploaded in Sansthan's Website www.sanskrit.nic.in. (wherever applicable)]

Demand Draft No. & Date:			Amount:	
Bank Name:		Branch:	Any other proof of payment:	

RASHTRIYA SANSKRIT SANSTHAN
(Deemed University)
56-57, Institutional Area, JanakPuri
New Delhi - 110 058

RECRUITMENT OF FACULTY POSITIONS

APPLICATION FORM

PART-A

Affix recent passport size photograph

Position Applied for: _____

Subject: _____

Specialization: _____

Personal Details

1. Name of the Candidate: _____

(Please do not write Mr./Ms./Sh./Smt./Dr./Prof.)

2. Father's / Husband's Name: _____

3. Mother's Name: _____

4. Date of Birth (DD/MM/YYYY) _____

5. Gender: Male ☐   Female ☐   Transgender ☐
(Please tick wherever required)

6. Category: General ☐ OBC ☐ SC ☐ ST ☐ PWD ☐

7. Nationality: _____

8. Whether Physically Challenged: _____

9. Candidate's Mother Tongue: _____

10. Place of Birth: _____
(Give place of birth with name of District and State)

11. Name of other language(s)   [Separate with a comma (,) if entering more than one]
    (a) Speak   _____
    (b) Read   _____
    (c) Write   _____

12. Mobile Number: +91   _____

13. STD Code: _____
(Max. 4 Digits, Please don't put 0 before STD Code)

14. Phone Number (Land Line): _____

15. E-mail id: _____

16. Address for Correspondence: _____

_____

City_____District_____

State_____Pin Code_____

17. Permanent Address: _____

_____

City_____District_____

State_____Pin Code_____

18. Details of Educational Qualifications (as on date of advertisement):

Exam Passed	Name of Board/University	Year of Passing	Division/ Grade	Aggregate Marks (upto decimal of two digit)	Subjects	Remarks (Distinction, if any)
1. High School/ Sec. or equivalent						
2. Higher Secondary/ P.U.C. or equivalent						
3. Senior Secondary/ Inter or eq. exam						
4. Graduation B.A. / Shastri						

Exam Passed	Title of Degree / Diploma	Name of Board/University	Year of Passing	Division/ Grade	Aggregate Marks	Subjects	Remarks
5. P.G. exam or eq. M.A. / Acharya							
6. M. Phil							
7. Any other Degree(s)/Diploma(s)							
8. NET Examination (through CSIR/UGC/ICAR)							
9. Ph.D.[*]/ Vidya-varidhi							
10. Any other qualification							
* Please mention 'Y' in the Remarks column if Ph.D. Degree is in accordance with the UGC (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations 2009, otherwise 'N'.							

Specialization in Graduation: _____

Specialization in Post-Graduation: _____

Note:

1. Where no Division/Grade is mentioned, clarification should be given in the 'Remarks' column.
2. Give relevant additional information like Excellence in Sports or Cultural Activities.
3. Give details of Scholarships and Fellowships or Medals won.
4. Give Title of Ph.D/D.Litt thesis.

19. Did you hold any position of authority? Did you hold any distinction (other than scholarship) in Games &Sports and/or other Social activities in College/University? (Give details in brief)

_____

_____

20. Whether applying as retired employee: Yes ⬜   No ⬜

21. Present Position:

Post with details of organization	Date of Appointment in the present post	Present Grade	Basic Pay	Total Emoluments	Date of next increment	Nature of Job

22. Appointments held before joining the present post:

Name of Post	Name and address of employer	Appointment Date	Leaving Date	Grade	Reasons for leaving the post	Nature of Job
23(a). Total Job experience in years:		23(b). Job experience in years as per requirement of the post		23(c) Whether M.Phil. and/or Ph.D. completed through Regular/Part-time basis (if part-time basis then mention No. of years spent for the same clearly)		

24. Give details of any of other work/achievement relevant to the post applied for: _____

(done after leaving the college)

25. Conditions, for acceptance, if offered the job: _____

26. Time needed to join the service, if selected: _____

27. Other particulars, if any: _____

28. Research Activities:

29. Publications:

a. Number of papers published before taking the doctorate degree: _____

(Please give a list of maximum best five papers, with title, names of the authors, name of the journal,publisher, Vol. no., page no., and year):

Title of the Book	Name of the Author	Name of the Journal	Publisher	Volume No.	Page No.(s)	Year

b. Number of papers published after taking the doctorate degree: _____

(Please give a list of maximum best five papers, with title, names of the authors, name of the journal, publisher, Vol. no., page no., and year):

Title of the Book	Name of the Author	Name of the Journal	Publisher	Volume No.	Page No.(s)	Year

c. Number of M.Phil research students you have guided: _____

d. Number of Ph.D. research students you have guided: _____

e. Number of Books published: _____

f. Number of Papers published: _____

g. Total number of research publication (s) published in India: _____

h. Total number of research publication (s) published in Abroad: _____

30. Other publications:

a. Number of Books published under your name:
   Give the following details:

    (i) No. of books published (Specify Text Book / Reference Books / Edited Books)

    (ii) Other Books, if any, with details

    (iii) Nature of recognition of publications, if any, with details

b. Number of articles published in Newspapers / Magazines under your name:

31.Total length of Service in Years and Months as a teacher in College / University.

Teaching Experience: From: _____ To: _____ , Name of College/University: _____

Degree Classes: From: _____ To: _____ , Name of College/University: _____

Note:-*Give an explanatory note below to remove ambiguity, if any.*

32. Post-doctoral Research before appointment to a post
   Experience From: _____ To: _____
   Name of College/University/Research Institute/Centre/Laboratory: _____

33. If you hold Membership of any Academic/Professional Societies, give details:

_____

_____

_____

_____

_____

34. List of 10 Best Publications:

Sl. No.	Name of Journal / Proceedings	Volume	Year	Page No(s).
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

35. Books (Authored / Edited)

Sl. No.	Name of the Book	Publisher	Year
1			
2			
3			
4			
5			

36. Research Papers Citations (Excluding Self Citation)

      (i)   H-index   :_____

      (ii)   Google Scholar :_____

      (iii)   Scopus   :_____

37. Appraisal Details: Performance Based Appraisal

      The 'Appraisal Form' is divided into sections as follows

            (i) Category III (as per UGC Regulations, 2010)

            (ii) Research Projects

            (iii) Research Guidance

            (iv) Training Courses

DECLARATION

I hereby declare that:

(1) The entries made in this application form are true and correct to the best of my knowledge and belief.
   If any part of the information given is found to be false or incorrect, I shall forfeit the claim to the post
   and will be liable to the disciplinary action.

(2) I have not been convicted by a Court of Law for any offence.

(3) I have not indulged in any of the acts of misconduct such as participating in Gherao of any educational authority,
   whether academic or administrative, manhandling or abusing such authority or damaging any building or other property.

(4) I shall abide by the ordinance, statutes, rules and regulations that may be made by the University.

Place: _____

Date: _____ / _____/ _____

(Signature of the applicant)

Name of the applicant: _____

FORM OF DECLARATION TO BE SUBMITTED BY OBC CANDIDATE

(In addition to the community certificate)

I, Mr./Ms. _____ son / daughter of Shri _____ resident of village/town/city _____ district _____ State _____ hereby declare that I belong to the _____ community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93- Estt. (SCT), dated 8/9/1993. It is also declared that as on closing date of advertisement, I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, O.M. No. 36033/3/2004 Estt. (Res.) dated 9/3/2004, O.M. No.36033/3/2004-Esst.(Res) dated 14.10.2008 and O.M. No.36033/1/2013-Estt. (Res.) dated 27.05.2013.

Signature of the candidate:………………………………………

Full Name…………………………………………..

Place…………………………

Date………………………..

Declaration / undertaking not signed by Candidate will be rejected.

For applicant in Employment

केवल कार्यरत आवेदकों के लिए

No objection Certification by Employer

नियोक्ता का अनापत्ति प्रमाण पत्र

Certified that Shri/Smt/Kumari .... (name) is employed as .... (designation) in the scale of pay of Rs. .... p.m. w.e.f. .... at ....(name of the organization). and the facts stated in the above application have been verified and found correct.

It is also certified that there is no objection to his/her application and he/she will be relieved in the event of his/her selection. There is no disciplinary/vigilance case pending or contemplated against him/her and he/she has not been awarded any penalty.

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी ....(नाम) इस ....(संस्था का नाम) मे .... (पद का नाम) के पद पर रू ....वेतमान मे दिनांक ....से कार्यरत है तथा इस आवेदन पत्र मे दिये गए सभी तथ्यों की जांच कर ली गई है और वे सत्य पाए गए है ।

यह भी प्रमाणित किया जाता है कि इनके इस आवेदन पर कोई आपत्ति नही है तथा इनकी नियुक्ति होने पर इन्हें कार्यभार से मुक्त कर दिया जाएगा । इनके विरुद्ध कोई अनुशासनात्मक / सतर्कता का मामला लंवित अथवा अपेक्षित नहीं है तथा इन्हें दण्डित नही किया गया है ।

....

Dated: ..../......./............

दिनांक

Head of the Department/Institution (with Seal)

विभाग-संस्था का अध्यक्ष (मोहर सहित)

PART-B

Revised Academic Performance Indiactors (APIs) in Recruitment and CAS Promotions

vide Appendix-III: Table-I of UGC Regulations(4th Amendment), 2016

Name of the applicant: .... Subject: ....

<div style="text-align:center">

Category-I : TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

</div>

(Note: Applicants must submit documentary evidence in support of each of the claim)

Category	Nature of activity	Notes	Unit of assessment	API Score claimed by the Applicant	API Score verified by screening committee *(for official use)*	Annexure Number
Category 1 A	**DIRECT TEACHING**					
1 A (i)	Classroom teaching (including lectures, seminars)	As per allocation	Hours per academic year			
1 A (ii)	Classroom teaching (including lectures, seminars) in excess of UGC norms	As per allocation	Hours per academic year			
1 A (iii)	Tutorials and Practicals	Actual as per attendance register	Hours per academic year			
Sub-Total : 1	**Assistant Professor**	**Score = hours / 7.5; (Max. Score = 70)**				
	Associate Professor	**Score = hours / 7.75; (Max. Score = 60)**				
	Professor	**Score = hours / 7.75; (Max. Score = 60)**				
Category 1 B	**EXAMINATION DUTIES**					
1 B (i)	Question paper setting, Moderation and related work	Actual hours	Hours per academic year			
1 B (ii)	Invigilation/supervision and related examination duties	Actual hours	Hours per academic year			
1 B (iii)	Evaluation/assessment of answer scripts and assignments related to internal assessment, external and re-evaluation	Max. 20 minutes per full script	Hours per academic year			
Sub-Total : 2	**Assistant Professor**	**Score = hours / 10; (Max. Score = 20)**				
	Associate Professor	**Score = hours / 10; (Max. Score = 20)**				
	Professor	**Score = hours / 10; (Max. Score = 10)**				
Category 1C	**INNOVATIVE TEACHING**					
1 C (i)	Teaching innovation including preparation of innovative course, use of innovative methodologies for teaching.	Evidence to be provided.	Hours per academic year			
1 C (ii)	Preparation of new teaching-learning material including translation bridge material, study pack or similar additional resource for students.	Evidence to be provided.	Hours per academic year			
1 C (iii)	Updating of Subject Contents / Courses					
Sub-Total : 3	**Assistant Professor**	**Score = hours / 10; (Max. Score = 10)**				
	Associate Professor	**Score = hours / 10; (Max. Score = 15)**				
	Professor	**Score = hours / 10; (Max. Score = 20)**				

Category 2	Nature of activity	Notes	Unit of assessment	API Score claimed by the Applicant	API Score verified by screening committee *(for official use)*	Annexure Number
Category 2 A	**CO-CURRICULAR, EXTENSION AND FILED-BASED ACTIVITIES**					
2 A (i)	Discipline related Co-curricular activities (e.g. remedial classes, career counselling, study visit, student seminar and other events.)	Evidence to be provided.	Hours per academic year			
2 A (ii)	Other Co-curricular activities (Cultural, Sports, NSS, NCC etc.)	Evidence to be provided.	Hours per academic year			
2 A (iii)	Extension and dissemination activities (public / popular lectures/talks/seminars etc.)	Evidence to be provided.	Hours per academic year			
	Sub-Total : 4		**Score = hours/10; (Max. Score=15)**			
Category 2 B	**ADMINISTRATIVE RESPONSIBILITIES**					
2 B (i)	Administrative responsibility (including Dean, Principal, Chairperson, Convenor, Teacher-in-charge or similar duties that require regular office hours for its discharge)	Evidence to be provided.	Hours per academic year			
2 B (ii)	Participation in Board of Studies, Academic and Administrative Committees	Evidence to be provided.	Hours per academic year			
	Sub-Total : 5		**Score = hours/10; (Max. Score=15)**			
Category 2 C	**PROFESSIONAL DEVELOPMENT ACTIVITIES**					
2 C (i)	Participation in Seminars/Conferences/ Short-Term Training Courses	Evidence to be provided.	Hours per academic year			
2 C (ii)	Talks/Lectures in Refresher/Faculty Development Courses	Evidence to be provided.	Hours per academic year			
2 C (iii)	Dissemination and general articles	Evidence to be provided.	Hours per academic year			
	Sub-Total : 6		**Score = hours/10; (Max. Score=15)**			
					GRAND TOTAL (Sub Total 1 to 6)	

Category-III: RESEARCH AND ACADEMIC CONTRIBUTION

(Note: Applicants must submit documentary evidence in support of each of the claim)

Sl. No.	APIs	Faculties of Languages/Education	Max. Score	API Score claimed by the Applicant	API Score verified by screening committee *(for official use)*	Annexure Number
III A, B	RESEARCH PUBLICATIONS					
III A	Research Papers Published in	Refereed Journals as notified by the UGC	25 per publication			
		Other Reputed Journals as notified by the UGC	10 per publication			
III B	Researh Publications (Books, Chapters in Books other than Journal Articles)	Text / Reference Books published by International Publishers, with ISBN/ISSN number as approved the University.	30 per Book for Single Author			
		Subject Books published by National level publishers, with ISBN/ISSN number or State and Central Govt. Publications approved by the University	20 per Book for Single Author			
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University	15 per Book for Single Author			
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University.	International - 10 points per chapter National - 05 points per chapter			
III C	RESEARCH PROJECTS					
III C (i)	Sponsored Projects	Major Projects with grants above Rs.5.00 lakhs	20 per project			
		Major Projects with grants minimum of Rs.3.00 lakhs up to Rs.5.00 lakhs	15 per project			
		Minor Projects with grants above Rs.1.00 lakh up to Rs.3.00 lakhs	10 per project			
III C (ii)	Consultancy Projects	Amount mobilized with a minimum of Rs.2.00 lakhs	10 for every Rs.10.00 lakhs and Rs.2.00 lakhs respectively			
III C (iii)	Projects Outcome/ Outputs	Major Policy Documents prepared for International bodies like WHO /UNO/UNESCO/UNICEF etc. Cenral/State Govt./Local Bodies	Major Policy Document of International Bodies – 30, Central Government – 20, State Govt. -10, Local Bodies -5			

Sl. No.	APIs	Faculties of Languages/Education	Max. Score	API Score claimed by the Applicant	API Score verified by screening committee *(for official use)*	Annexure Number
III D	**RESEARCH GUIDANCE**					
III D (i)	M. Phil	Degree awarded only	5 per Candidate			
III D (ii)	Ph. D.	Degree awarded	15 per Candidate			
		Thesis submitted	10 points per each Candidate			
III E	**FELLOWSHIPS, AWARDS AND INVITED LECTURES**					
III E (i)	Fellowships /Awards	International Award/Fellowship from academic bodies	15 per Award / 15 per Fellowship			
		National Award/Fellowship from academic bodies	10 per Award / 10 per Fellowship			
		State/University level Award from academic bodies/associations	5 per Award			
III E (ii)	Invited Lectures / Papers	International level Conference / Seminars	7 per lecture / 5 per paper presented			
		National level Conference / Seminars	5 per lecture / 3 per paper presented			
		State/University level Conference / Seminars	3 per lecture / 2 per paper presented			
	The score under this sub-category i.e. III E (ii) must be of 20% of the maximum score fixed for Category III for any assessment period.					
III F	**DEVELOPMENT OF E-LEARNING DELIVERY PROCESS / MATERIAL**					10 per module

The API for joint publications shall be calculated in the following manner:

Of the total score for the relevant category of publication by the concerned teacher, the First and Principal/Corresponding Author/Supervisor/Mentor would share equally 70% of the total score and the remaining 30% would be shared equally by all other authors.

RASHTRIYA SANSKRIT SANSTHAN
(Deemed University)
56-57, Institutional Area, JanakPuri
New Delhi - 110 058

SUMMARY SHEET

1. Personal Information

Post Applied for :		**Subject :**	
Area of Specialization :			
Name of the Applicant :		**Date of Birth :**	
Category : (SC/ST/OBC/General/PWD)		**Age (in Years)**	
Address :			
Phone :		**Mobile :**	**E-mail**

2. Educational Qualifications (Graduation onwards):

Name of the Degree/Exam	University / Institution / Board	Year of Passing	Percentage	Division/Class/GPA	Subjects
Particulars of NET or Equivalent Exam :					

3. Number of Publications:

Refereed Journals	Published		Accepted		Book Chapters	
Books					**Conference Proceedings (Full papers only)**	

4. Teaching Experience (Full-time experience only):

	Total Period	
Level	**Years**	**Months**
i. Undergraduate		
ii. Postgraduate		

5. Research Experience

Total No. of Years		Project Completed		Projects in Progress		Patents, if any	

API SCORE SHEET AT A GLANCE

Category	Sub-Category	Sub Head	Score
I **TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**	**Category 1 A**	**1 A (i)**	
		1 A (ii)	
		1 A (iii)	
		Sub-Total 1:	
	Category 1 B	**1 B (i)**	
		1 B (ii)	
		1 B (iii)	
		Sub Total – 2:	
	Category 1 C	**1 C (i)**	
		1 C (ii)	
		1 C (iii)	
		Sub Total – 3:	
II **PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES**	**Category 2 A**	**2 A (i)**	
		2 A (ii)	
		2 A (iii)	
		Sub Total – 4:	
	Category 2 B	**2 B (i)**	
		2 B (ii)	
		Sub Total – 5:	
	Category 2 C	**2 C (i)**	
		2 C (ii)	
		2 C (iii)	
		Sub Total – 6:	

III. RESEARCH AND ACADEMIC CONTRIBUTIONS

Category	Sub Category	Score
Research Papers Published	**III A**	
Research Publications	**III B**	
Sponsored Projects	**III C (i)**	
Consultancy Projects	**III C (ii)**	
Projects Outcome/Outpurs	**III C (iii)**	
Research Guidance (M.Phil.)	**III D (i)**	
Research Guidance (Ph.D.)	**III D (ii)**	
Fellowships/Awards	**III E (i)**	
Invited Lectures/Papers	**III E (ii)**	
Development of E-Learning Delivery Process/Material	**III F**	
Note: 20% CAP only on III E (ii)	**TOTAL**	

Place:

Date: /   /

Signature of the Applicant

RASHTRIYA SANSKRIT SANSTHAN

(Deemed University)

56-57, Institutional Area, JanakPuri

New Delhi - 110 058

SUMMARY SHEET for TOTAL ASSESSMENT PERIOD

1. Personal Information

Post Applied for :		Subject :	
Area of Specialization :			
Name of the Applicant :		Date of Birth :	
Category : (SC/ST/OBC/General/PWD)		Age (in Years)	
Address :			
Phone :		Mobile :	E-mail	

2. Educational Qualifications (Graduation onwards):

Name of the Degree/Exam	University / Institution / Board	Year of Passing	Percentage	Division/Class/GPA	Subjects
Particulars of NET or Equivalent Exam :					

3. Number of Publications:

Referred Journals	Published		Accepted		Book Chapters	
Books					Conference Proceedings (Full papers only)	

4. Teaching Experience (Full-time experience only):

Level	Total Period	
	Years	Months
i. Undergraduate		
ii. Postgraduate		

5. Research Experience

Total No. of Years		Project Completed		Projects in Progress		Patents, if any	

6. TOTAL API Score

Category – I	Category - II	Category – III	Total Score	Score at III E (ii)

Place:

Date: /   /

Signature of the Applicant