

# REGULATION FOR AFFILIATION



**Central Sanskrit University, Delhi**

(Established by an Act of Parliament)

56-57, Institutional Area

Janakpuri, NewDelhi – 110058

## REGULATION FOR AFFILIATION

The Central Sanskrit University, Delhi imparts education from Undergraduate level to Doctorate level through its different campuses. Some other institutions including Adarsh Sanskrit Mahavidyalays/Adarsh Sanskrit Shodh Sansthans having facilities of required resources, teaching faculty and other non-teaching staff for conduct of various educational activities as per rules of the Central Sanskrit University, have also been affiliated to it on temporary basis.

Applications for affiliation of Central Sanskrit University can be submitted for the following courses of studies: -

- (i) *Prathama*
- (ii) *Purva-Madhyama*
- (iii) *Prak Shastri*
- (iv) *Shastri*
- (v) *Shiksha-Shastri*
- (vi) *B.A.*
- (vii) *B.Sc.*
- (viii) *Acharya*
- (i) *Shiksha-Acharya*
- (ii) *M.A.*
- (iii) *M.Sc.*
- (iv) *Certificate/ Diploma Courses*

*Any other courses added to the list from time to time*

Institutions desirous of affiliation or conducting other courses of studies/other subjects will have to apply to the Central Sanskrit University, Delhi in online/prescribed format given at Appendix-I. Desirous institution must have a building, necessary equipments, trained / able teachers and other staff besides teaching activity, so as to conduct smoothly the courses of studies prescribed by the Central Sanskrit University. It will be mandatory to provide details of all necessary equipments and staff as per Appendix-II. Application for affiliation for teaching of any one or more of the above mentioned courses of studies can also be submitted.

### **GUIDELINES:**

1. For seeking affiliation for teaching School level (*Prathama to Prak-Shastri*) & *Certificate and Diploma*, it is mandatory for the institution to have capable teachers of traditional subjects along with teachers of modern subjects. While applying for affiliation, there should be clear mention of all modern subjects for which affiliation is required.

2. For seeking affiliation for teaching Graduate & Post Graduate Level *{(Shastri to Acharya) (BA and MA) (B.Sc.to M.Sc.)}*, it is mandatory for the institution to have UGC qualified teachers of traditional subjects along with teachers of modern subjects. While applying for affiliation, there should be clear mention of all modern subjects for which affiliation is required.

3. For seeking affiliation for teaching Shiksha-Shastri & Shiksha-Acharya, it is mandatory for the institution to have NCTE and UGC qualified teachers of all subjects. It will be mandatory to apply for affiliation only after fulfilling all the criteria set by the organization.

4. Affiliation will be granted for those particular courses of studies, which the institution is found capable of conducting the course.

5. Based on the facts mentioned in the application, Vice-Chancellor, Central Sanskrit University will constitute a committee for inspection. The Vice-Chancellor will determine the date of inspection and the Inspection Committee.

6. Report submitted by the Inspection Committee along with recommendations shall be placed before University's Academic Council for consideration. In case of delay in holding the meeting of Academic Council, Vice-Chancellor may grant provisional affiliation to the institution. Such affiliation will be for a period of one year, subject to concurrence by the Academic Council of Central Sanskrit University. Permanent affiliation can be granted on the basis of recommendations of the Academic Council.

7. While granting affiliation, Central Sanskrit University may set any type of conditions. But fulfillment of following conditions shall be mandatory: -

- (i) The Managing Committee of the institution shall have one representative of Central Sanskrit University as its member, after granting of affiliation.
- (ii) Privately managed institution should necessarily be registered under the Societies Registration Act. Without prior permission of Central Sanskrit University, courses of studies either of the Central Sanskrit University or of any other organization shall not be conducted.
- (iii) Teaching of any recognized course of study shall neither be started nor stopped without prior permission of the Central Sanskrit University,
- (iv) The qualifications and experience of the teaching faculty of the institution must be the same as prescribed by the UGC/Govt. of India for respective teaching staff.
- (v) Appointment of new teachers will be made on the basis of recommendations of Local Selection Committee in which, participation of representative of Central Sanskrit University will be mandatory.
- (vi) It will be mandatory for the affiliated institutions to comply with all rules and regulations, prescribed by the Central Sanskrit University for conduct of examinations. Examinations will be conducted by the Central Sanskrit University in prescribed centers as notified from time to time.
- (vii) This affiliation can be withdrawn at any time if the CSU is not satisfied with the performance/working of the institution as per the terms and conditions prescribed from time to time by the Central Sanskrit University. Therefore, requested to kindly ensure that institution is

functioning in accordance with the syllabi of the CSU and strictly following all rules, regulations & instructions, failing with the affiliation granted will be withdrawn/cancelled and CSU shall not be liable for any consequences thereof. The CSU reserves the right for inspecting your institution at any time and withdraw affiliation even during the academic session if the institution's activities/functioning found against the guidelines applicable to the institutions affiliated to Central Sanskrit University, Delhi.

- (viii) Inspection of the affiliated institutions can be done at any time by the Central Sanskrit University, if situation so warrants, and specifics thereof may be placed before the Academic Council for reconsideration.
- (ix) Affiliation of any institution can be cancelled at any time by the Vice-Chancellor of Central Sanskrit University, if he/she ascertains that prescribed conditions of the Central Sanskrit University are not complied with. Such cancellation will be placed before the Academic Council for consideration.
- (x) In case of any doubt/controversy, decision of the Vice-Chancellor, Central Sanskrit University shall be final and binding, subject to concurrence by the Academic Council.
- (xi) Affiliation to an institution does not imply granting of any financial assistance by the Central Sanskrit University.
- (xii) Reservation policies of the Government of India will be compulsorily followed for administration and admission.
- (xiii) It will be mandatory to get the accounts of the institution audited every year and send it to the Central Sanskrit University.
- (xiv) It will be mandatory to pay local accommodation, travel expenses and honorarium by the school/college/research institute

10. Litigation, if any shall be subject to the jurisdiction of courts of Delhi.

## Appendix-I

# APPLICATION FOR AFFILIATION

To  
The Registrar  
Central Sanskrit University,  
56-57, Institutional Area,  
Janakpuri, New Delhi-110 058.

Subject: - Affiliation for (*the courses of studies*) \_\_\_\_\_

Sir/Madam,

I, \_\_\_\_\_ being the President/Secretary/Principal of the Institution named \_\_\_\_\_,  
request you to affiliate our institution for teaching of courses of studies prescribed by the Central Sanskrit University, Delhi:-

A Demand Draft amounting to \_\_\_\_\_ in respect of processing fee is attached to this application. Requisite in for motion about our institution is given here under: -

1. Name of Institution/Organization \_\_\_\_\_
2. Postal Address \_\_\_\_\_
3. E-mail \_\_\_\_\_
4. Telephone (Office): \_\_\_\_\_ Mobile No.: \_\_\_\_\_
5. Website \_\_\_\_\_
6. Date of Establishment \_\_\_\_\_

7. Registration No.(Under Societies Registration) \_\_\_\_\_

8. Managing Committee (Attach details) \_\_\_\_\_

(i) Name of President \_\_\_\_\_

(ii) Name of Secretary \_\_\_\_\_

(iii) Date of constitution of present Managing Committee \_\_\_\_\_

9. Board/University to which affiliated earlier (if any) \_\_\_\_\_

10. Description of the course for which affiliation is sought:-

Sl.No.	The Course for which the affiliation is required	Optional Traditional Subjects	Optional Modern subjects
1			
2			
3			
4			
5			

11. Details of Study-Teaching and other facilities: -

Space available	Owned/Rented	Number	Area
Principal Room			
Office			
Rooms for Teaching			
Rest rooms for teachers			
Rest rooms for students			
Library			
Number of books in Library			
Reading room			
Auditorium			
Any other facility			

12. Details of Teachers: -

Subject	Number	General Qualification	NET/Ph.D.	Scale of pay/Gross pay
Sanskrit				
Modern Subject				
English				
Indian Language (i) (ii) (iii)				
Other subjects				

13. Details of Officers and Staff:-

Sl. No.	Designation	Number	Scale of Pay/Gross Pay
1	Principal		
2	Clerk		
3	Stenographer		
4	Group(C)/(D)		
5	Other		

14. Whether Hostel facility is available?

Yes/No(If Yes)

(i) Number of rooms	For Boys- _____ Area	For Girls- _____ Area
(ii) Number of Kitchen/s	Area _____	
(iii) Rest Rooms	Area _____	

15. Details of Bank Account, with Deposits- \_\_\_\_\_

16. Financial Resources \_\_\_\_\_

17. Annual Income of Previous Year \_\_\_\_\_

Expenditure \_\_\_\_\_

Balance: \_\_\_\_\_

18. Details of processing fee - \_\_\_\_\_

Name of Bank- \_\_\_\_\_

Demand Draft No.- \_\_\_\_\_

Date:- \_\_\_\_\_

I hereby certify that the information provided in the application for affiliation is true. I also hereby agree that if any information is found false, application may be rejected and the amount deposited may not be refunded.

Date:

Signature of Authorized Person  
(Seal)

## Appendix-II

Central Sanskrit University, Delhi, conducts examination of following courses:-

Sl. No.	Examination Name	Equivalence
1	Prathama (Three year course)	8th
2	Purva-Madhyayama (Two year course)	Metric / High School
3	Prak-Shastri (Two year course/4 Semesters)	Higher Secondary / Intermediate
4	Shastri (Three year course/ 6 Semesters)	Graduation(B.A.)
5	Shastri Honors (Four year course/ 8 Semesters)	Bachelor of Art (Honors)
6	Shiksha-Shastri	Bachelor of Education
7	B.A.	Bachelor of Art
8	B.Sc.	Bachelor of Science
9	BCA	Bachelor of Computer Application
10	Acharya (Two year course/ 4 Semesters)	Master of Arts (M.A.)
11	Shiksha-Achrya	Master of Education
12	Diploma/Certificate	Diploma / Certificate
13	PG Diploma	PG Diploma



## CRITERIA FOR AFFILIATION

Teaching Faculty	Prathama/PurvaMadhyama		Prak-Shastri		Diploma/Certificate
Subject-wise details Of Teachers	Sanskrit*	2	Sanskrit*	2	One Teacher for each Diploma/Certificate Course
	English	1	English	1	
	Hindi/ Regional Language	1	Hindi/ Regional Language	1	
	Traditional subject*	1	Traditional subject*	1	
Qualification of Teachers	Shastri or B.A. Or PG/Acharya		Shastri & Shiksha Shastri or B.A. & B.Ed. Or PG/Acharya		PG/Acharya in concern subject
Intak	33		33		33
No. of Class Rooms	6		2		1 room for Each Diploma/Certificate Course and facilities available for online teaching/ for practical lab/room
Office	1				
Library	1				
Minimum No. of Books	1500 with text books				
Affiliation fee per year	2,000		5,000		
Admission/ Examination fee etc.	As notified from time to time by the CSU				
*Processing fee for affiliation (One Time)	20,000		25,000		

- For Sanskrit and Traditional Subjects Full time teachers required
- Guest Teacher can be appointed for language and modern subject teaching as per work load.
- It is mandatory to have a laboratory in the school for practical subjects.

Teaching Faculty	Shastri		Shastri Pratistha		Acharya
Subject-wise details Of Teachers	Sanskrit	1	Sanskrit	1	Each Traditional Subject 2 Teacher
	Modern Subject	1	Modern Subject	1	
	English/Hindi/ Regional Language	1	Hindi/ Regional Language	1	
	Each Traditional subject	2	Each Traditional subject	3	
Qualification of Teachers	Acharya /M.A. and NET/Ph.D		Acharya /M.A. and NET/Ph.D		Acharya /M.A. and NET/Ph.D
Intake	33		33		33
No. of Class Rooms	6		6		2 for each subject
Office	1				
Library	1				
Minimum No. of Books	5000 with text books				
Affiliation fee per year	7,500			10,000	
Admission/ Examination fee etc.	As notified from time to time by the CSU				
*Processing fee for affiliation (One Time)	30,000			50,000	

- For Sanskrit and Traditional Subjects Full time teachers required
- Guest Teacher can be appointed for language and modern subject teaching as per work load.
- It is mandatory to have a laboratory in the school for practical subjects.

Teaching Faculty	B.A.		B.A. Honors		M.A.
Subject-wise details Of Teachers	Sanskrit	2	Sanskrit	2	Each Specialization Subject 2 Teacher
	Modern Subject	1	Modern Subject	1	
	English/Hindi/Regional Language	1	Hindi/Regional Language	1	
	Each Specialization subject	2	Each Specialization subject	3	
Qualification of Teachers	Acharya / M.A. and NET/Ph.D		Acharya /M.A. and NET/Ph.D		
Intak	33		33		33
No. of Class Rooms	6		2		
Office			1		
Library			1		
Minimum No. of Books			5000with text books		
Affiliation fee per year	15,000				20,000
Admission/ Examination fee etc.			As notified from time to time by the CSU		
*Processing fee for affiliation (One Time)			50,000		

- For Sanskrit and Traditional Subjects Full time teachers required
- Guest Teacher can be appointed for language and modern subject teaching as per work load.
- It is mandatory to have a laboratory in the school for practical subjects.

<b>Teaching Faculty</b>	<b>B.Sc.</b>		<b>B.Sc. Honors</b>		<b>M.Sc.</b>
Subject-wise details Of Teachers	Sanskrit	2	Sanskrit	2	Each Specialization Subject 2 Teacher
	Modern Subject	1	Modern Subject	1	
	English/Hindi/ Regional Language	1	Hindi/ Regional Language	1	
	Each Specialization subject	2	Each Specialization subject	3	
Qualification of Teachers	P.G. (Concern Subject) and NET/Ph.D		P.G. (Concern Subject) and NET/Ph.D		P.G. (Concern Subject) and NET/Ph.D
Intake	33		33		33
No. of Class Rooms	6		2		
Office			1		
Library			1		
Minimum No. of Books			5000 with text books		
Affiliation fee per year	20,000				25,000
Admission/ Examination fee etc.			As notified from time to time by the CSU		
*Processing fee for affiliation (One Time)			50,000		

<b>Teaching Faculty</b>	<b>Shiksha-Shastri</b>	<b>Shiksha-Acharya</b>
Subject-wise details Of Teachers	As Per NCTE	As Per NCTE
Qualification of Teachers	As Per NCTE	As Per NCTE
No. of Class Rooms	As Per NCTE	As Per NCTE
Intake	As Per NCTE	
Office	1	
Library	1	
Minimum No. of Books	15000	
Affiliation fee per year	50,000	
Admission/ Examination fee etc.	As notified from time to time by the CSU	
*Processing fee for affiliation (One Time)	50,000	